



Anchor Title and Escrow, LLC  
124 Independence Lane  
LaFollette, TN 37766  
Telephone: (423) 456-5000  
Fax: (423) 456-8000  
www.anchortitletn.com

## **SELLER INFORMATION SHEET**

Please return this form to us at your earliest convenience via one of the following methods:

**By Mail:**      **Anchor Title and Escrow, LLC**  
                    **124 Independence Lane**  
                    **LaFollette, TN 37766**

**By Email:**     [lisa@anchortitletn.com](mailto:lisa@anchortitletn.com)

**By Fax:**        **(423) 456-8000**

\*a fillable PDF of this form is available on our website

### **Contact Information:**

Seller Name(s):

Mailing Address:

Best Phone Number:

Email Address:

Preferred method to receive documents/correspondence:

### **Subject Property Information:**

Street Address:

City:

State:

Zip:

Is subject property responsible for city taxes?      Yes              No

If YES, please list the Tax ID Number:

If YES, are taxes paid and current?              Yes              No

County:

Is subject property responsible for county taxes?      Yes                  No

If YES, please list the Tax ID Number:

If YES, are taxes paid and current?                  Yes                  No

**Existing Financing:**

Please describe all financing that currently exists on the subject property:

**Loan #1**

Lender Name:

Account/Loan Number:

Lender Contact Name:

Lender Address:

Lender Phone Number:

Payoff Amount (if known): \$

**Loan #2**

Lender Name:

Account/Loan Number:

Lender Contact Name:

Lender Address:

Lender Phone Number:

Payoff Amount (if known): \$

**Equity Line Loan #1**

Lender Name:

Account/Loan Number:

Lender Contact Name:



Remit seller's entire net proceeds via wire transfer to:

Bank Name:

Bank Contact Person:

Address:

Phone Number:

Account Number:

ABA/Routing Number:

Credit to (Payee(s)/Name(s) on Account):

\*Please be aware the failure to supply correct ABA/Routing Number may result in a delay in received your proceeds. As such, please confirm these numbers with your bank prior to closing. Additionally, please inquire from your bank as to any specific wiring instructions that should be made to our attention prior to closing.

**Miscellaneous:**

Is the subject property part of a new construction project?                      Yes                      No

Is the subject property responsible for any additional assessments/dues other than HOA/Condo dues previously listed?                      Yes                      No

If YES, please describe:

Is there a mobile or manufactured home on the subject property?                      Yes                      No

If YES, has an Affidavit of Affixture been recorded?

Is there a current loan against the mobile home?                      Yes                      No

If YES, please describe:

Will any of the sellers require a Power of Attorney?                      Yes                      No

If YES, would you like us to prepare the Power of Attorney(s)?                      Yes                      No

Are you represented by a real estate broker?                      Yes                      No

If YES, please provide the following information:

Company Name:

Agent Name:

Phone Number:

Email Address: